



Republic of the Philippines  
**Department of Education**  
MIMAROPA Region  
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent



September 7, 2023

**DIVISION MEMORANDUM**  
NO. 53, s. 2023

**DIVISION UPSKILLING/ RESKILLING OF TEACHING AND RELATED TEACHING PERSONNEL ON THE K TO 12 TRANSITION CURRICULUM FOR LEARNERS WITH DISABILITIES**

TO: Chief Education Supervisor, CID  
Chief Education Supervisor, SGOD  
Public Schools District Supervisors  
Concerned Elementary and Secondary School Heads  
All Others Concerned

1. The Schools Division of Marinduque through the Curriculum Implementation Division will conduct the **Division Upskilling/ Reskilling of Teaching and Related Teaching Personnel on the K to 12 Transition Curriculum for Learners with Disabilities** on September 23-24, 2023 at Marinduque National High School Library, Isok, Boac, Marinduque.

2. The objectives of this activity are the following:

- a) upskill/reskill teaching and related teaching personnel on K to 12 Transition Curriculum, and
- b) implement the said curriculum in the elementary and select secondary schools.

3. The List of Participants, Facilitators, and Training Matrix are in the attached enclosures. Participants are expected to bring their learners' educational accounts such as learners records (Child's Profile, Psychoeducational Assessment Report, Portfolio, Medical Records, Anecdotal Records, and Assessment Results), school records (School Permanent Forms, Learners' Progress Report, and School Health Card) and program records (Program Profile, Case Studies, Action Research, Checklist, Referral Forms, Parents Consent and Monitoring and Evaluation Results).

4. Participants are entitled to two (2) days of service credit in lieu of September 23-24, 2023 which fall on Saturday and Sunday per DepEd Order No. 53, s. 2003 titled Updated "Guidelines on the Grant of Vacation Service Credits to Teachers".

5. The host school is requested to prepare the venue with chairs and tables for the participants, projector, sound system and a short opening program while the food

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provision is chargeable against the 2022 Division Special Education – Program Support Fund.

6. Immediate dissemination of this Memorandum is desired.



**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent 7)

Encl: As stated

Reference: DepEd Order No. 21, s. 2019

To be indicated in the Division Perpetual Index  
under the following subjects:

LEARNERS

TEACHERS

TRANSITION CURRICULUM

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**LIST OF PARTICIPANTS**

District	Name of Participants	School
Boac North	1. Aurea L. Mazo	Marinduque NHS
	2. Democrito M. Nazareno	
	3. Rogelito M. Lazares	
	4. Aida A. Pelaez	
	5. Rodel M. Magyaya	
	6. Anita D. Opis	
	7. Eleonor Malimata	
	8. Melvin A Marmol	
	9. Florenil M. Malabayabas	
	10. Fe L. Padolina	
	11. Noel F. Alavarez	
	12. Pinky J. Cuello	
	13. Nazaria M. Adaya	
	14. Rowena M. Mingi	
	15. Maricel O. Solas	
	16. Reina L. Rodriguez	
	17. Hayde M. Olpot	
	18. Jojo A. Matre	
	19. Virginia L. Monleon	
	20. Agnes M. Melendez	
	21. May Ann M. Maniquiz	
	22. Gerardo Lacdao	
	23. Maria Roma L. Semilla	
	24. Hazel M. Largado	
	25. Johnny Magcarang	
	26. Elena L. Jinang	
	27. Cristy N. Latorena	
	28. Marilou T. Francisco	
	29. Alma Teresa B. Del Mundo	
	30. Romualdo O. Magculang	
31. Ma. Cecilia R. Logatoc		
32. Judy C. Tabil		
33. Crystal L. Insigne		
Boac South	34. Leni L. Cuadrazal	Boac South
	35. Pablito L. Alcober	
	36. Jennifer E. Monte	
	37. Mary Ann M. Luistro	
	38. Arline M. Mayo	
	39. Nemia O. Belda	
	40. Pinky M. Mabiog	
	41. Ma. Edeliza M. Falculan	
	42. Ma. Concepcion Valencia	
	43. Adrian Irving A. Pelaez	
	44. Kimberly Pielago	

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	45. Jhonar L. Arenas	Mainit ES
	46. Rona H. Nabos	Balagasan ES
Mogpog	47. Dr. Josephine V. Marciano	Mogpog
	48. Rhodora B. Pena	Bintakay ES
	49. Leo L. Mapacpac	Mogpog CS
	50. Azucena L. Perez	Mogpog CS
	51. Gary R. Monteagudo	Balanacan ES
	52. Lucila Molbog	Balanacan ES
Gasan	53. Dr. Elvin C. Perlas	Gasan
	54. Susibeth M. Villaruel	Cabugao ES
	55. Erlan M. Maming	Gasan CS
	56. Emmerlyn S. Salazar	Gasan CS
Buenavista	57. Myra R. Labay	Buenavista
	58. Arlene L. Lumagui	Bancorro ES
	59. Dezza G. Perlas	Buenavista CS
	60. Grace S. Sosa	Buenavista CS
	61. Thelma M. Salvacion	Buenavista NHS
	62. Pamela M. Luha	Buenavista NHS

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**TRAINING MATRIX**

<b>Day 1 – September 8, 2023</b>		
<b>Time</b>	<b>Activities</b>	<b>Facilitator/ In-Charge</b>
7:00 – 8:00 AM	Arrival and Registration	PMT
8:00 - 8:30 AM	Opening Program	Host School
8:30 – 8:40 AM	Inclusive Education	AVP
8:40 – 10:00 AM	Understanding Disability	Mrs. Elodia J. Mabiog Master Teacher I, DLHMS
10:00 – 10:15 AM	Snacks	
10:15 – 11:00 AM	The Transition Curriculum Framework for Learners with Disabilities	Mr. John M. Chavez Education Program Supervisor, SNED
11:00 – 12:00 AM	The Care Skills Package	Mrs. Jennifer E. Monte Principal II, Cawit ES
12:00 – 1:00 PN	Lunch Break	
1:00 – 1:10 PM	Unfreezing Activity	
1:10 – 2:10 PM	The Life Skills Package	Mr. John M. Chavez Education Program Supervisor, SNED
2:10 – 3:30 PM	The Functional Academics	Dr. Maria Lourdes P. Ricohermoso Public Schools District Supervisor
3:30 – 4:30 PM	The Pre-Vocational Package	Mr. Pablito L. Alcober Public Schools District Supervisor

<b>Day 2 – September 9, 2023</b>		
<b>Time</b>	<b>Activities</b>	<b>Facilitator/ In-Charge</b>
7:30 – 8:00 AM	Management of Learning	
8:00 - 9:00 AM	The Livelihood Package	Mr. Pablito L. Alcober Public Schools District Supervisor
9:00 – 10:00 AM	The Enrichment Package	Mrs. Cresty N. Latorena Teacher II, MNHS
10:00 – 10:15 AM	Health Break	
10:15 – 11:00 AM	Barriers to Inclusion of Learners with Disabilities/ Special Needs in Education and Adaptation of Curriculum	Mr. John M. Chavez Education Program Supervisor
11:00 – 12:00 AM	Assessing and Managing Challenged Behavior in Individual	Mrs. Elodia J. Mabiog Master Teacher I, DLHMS
12:00 -1:00 PM	Lunch Break	

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1:00– 2:00 PM	The Individual Education Plan	Mrs. Mary Ann M. Luistro Principal I , Maybo ES
2:00 – 3:00 PM	The Individual Transition Plan & Behavior Intervention Report	Mrs. Jennifer E. Monte Principal II, Cawit ES
3:00 – 4:00 PM	Workshop on Adaptation of Curriculum	
4:00 – 4:30 PM	Closing Program	

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**LIST OF FACILITATORS**

1. Mr. John M. Chavez, Education Program Supervisor
2. Dr. Maria Lourdes P. Ricohermoso, Public Schools District Supervisor
3. Mr. Pablito L. Alcober, Public Schools District Supervisor
4. Mrs. Marivic P. Plamio, Principal II – Buyabod ES
5. Mrs. Jennifer E. Monte, Principal II – Cawit ES
6. Mrs. Mary M. Luistro, Principal I – Maybo ES
7. Mrs. Elodia J. Mabiog, Master Teacher I, Don Luis Hidalgo MS
8. Mrs. Cristy N. Latorena, Teacher II – Marinduque National HS

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